

Globodox Installation Guide

Installing Globodox on a *Single Machine/Server Mode*

1. Double click the **gdxsetup.exe** setup file to run it and follow the onscreen instructions.
2. For a single user setup choose **Single User Installation or Server Installation** option and continue with the setup.
3. That's it!

Access Globodox from *Multiple-Machines*

To use Globodox from multiple-machines you will need to **first install Globodox in the Server mode** on one of the machines on your network (as per the steps above). The folder in which the Globodox Server is installed should be accessible from other machines on your network. You can **then install Globodox Client on other machines** on your network. Point all the Globodox Clients to the Server.

There are no separate setup files for Globodox Server and Client. They come in the same setup file.

1. Installing Globodox on the Server

Configuring Globodox DB for multi-user

- a. Make sure no users are logged on to Globodox.
- b. Share the folder in which Globodox DBs are located (This is usually the C:\Globodox Databases folder). When you use Globodox over the network (multi-user environment), you will need to share the 'C:\Globodox databases' folder and provide Change permissions on the Share as well. To do this...
 - i) Right-click on the Globodox databases folder and click on Properties. The Properties dialog will be launched.
 - ii) Click on the 'Sharing' tab. Enable Sharing.
 - iii) Click on the 'Permissions' button on this dialog. Make sure you add the users who will need to work with Globodox to this list, giving the user 'Modify' permission.
 - iv) Click on OK.

Also make sure you provide Modify/Write permissions on the folder to the all the windows users who will use Globodox in a multi-user environment.

- c. Share the Globodox folder located in the Common Application Data folder in your Windows installation.

For **Windows Vista/Windows 2008/Windows 7**, this will be the C:\ProgramData\ITAZ\Globodox folder.
For **Windows 2000/XP/2003** this will be C:\Documents and Settings\All Users\Application Data\ITAZ\Globodox folder
- d. Login as superadmin, from Globodox Server.
- e. Select **Settings > System Settings > DB List** in the Navigation pane. The DB List tab will now be displayed in the Ribbon bar.
- f. From the DB List pane i.e. the right pane select **MainDB**.
- g. Click the Multi-user DB button. A dialog will now pop up. Click the **Automatic** button on it.
- h. The *Multi-User Configuration* window will be launched and will start configuring your DB automatically for multi-user environment.

- i. Once the DB is configured Status will display **Configuration Completed** on the Multi-User Configuration window. Click the Close button to close the window.
- j. In the DB List pane i.e. the right pane the DB's location that is displayed in the Location columns will now change to UNC format (for e.g. \\MachineName\ShareName). The DB will now be ready for multi-user environment. Move to Step 2: Installing Globodox Client.

Note: Sometime the Automatic Configuration gets stuck at some point. To fix this problem you specify the UNC path for the 'Globodox databases' folder (\\MachineName\ShareName\Globodox databases) instead of the mapped drive path (E:\Globodox databases) in Globodox.

You will need to first make Globodox DB's path to UNC to do this...

1. In Globodox, click the *Settings* tab.
2. Under *System Settings*, click the 'DB List' node. A list of DB's will be displayed on the right.
3. Double-click the *MainDB* in the list. The *DB Details - MainDB* dialog will be launched.
4. In the *Select or enter the Data DB* box, enter the UNC path for the locaton of the Main DB. (\\MachineName\ShareName\Globodox databases\MainDB.gxdb)
5. Click the *Save and Close* button.

You will now need to make the File Store's path to UNC to do this...

1. In the Settings pane, click the *File Stores* node.
2. Double-click the *Default File Store* in the list. The *File Store - Default File Store* dialog will be launched.
3. In the *Select on Enter the path for the file store* box, enter the UNC path for the location of the File Store. (\\MachineName\ShareName\MainDB\Default File Store)
4. Click the *Save and Close* button.

2. Installing Globodox Client

- a. Double click the **gdxsetup.exe** setup file to run it and follow the onscreen instructions.
- b. Choose **Client Installation** option and continue with the setup.
- c. Specify the location to install Globodox. Click Next to go to the Install page.
- d. Click the Install button to begin the installation.
- e. Now, start Globodox. Globodox will ask to specify the path where the Globodox 'multi-user.gdx' file is located. The file is located on the machine on which Globodox is installed in the Server mode
- f. Point it to the Globodox folder located in the Common Application Data folder in your Windows installation.
For Windows Vista/Windows 2008/Windows 7, this will be the C:\ProgramData\ITAZ\Globodox folder on the machine on which Globodox is installed in the server mode.
For Windows 2000/XP/2003 this will be C:\Documents and Settings\All Users\Application Data\ITAZ\Globodox folder on the machine on which Globodox is installed in the server mode
- g. Click OK to continue. Globodox will now start.

That's it! Globodox is now configured for multi-users.

Please feel free to contact us at support@itaz.com if you have any questions or difficulty during installation.